

Online Teaching Day

Access Notes



- All online teaching days will be held on Zoom, using the following joining information:

[Zoom link](#)

Meeting ID: 989 351 8798

Password: PGCEI



- This course is about building a participatory, supportive community of educators and a respectful environment to learn for both students and facilitators alike. For this reason, we ask that everyone has their camera on and microphone muted (unless speaking) for all sessions where possible. However, if any student needs to take a moment or have some space they are welcome to turn off the camera for a short period of time. If for a specific reason you don't feel able to have your camera on for a longer period of time within the session, please email/ or private message whoever is hosting from the team that day so that they can let the facilitator know.



- Breaks will be scheduled throughout sessions and teaching days, but attendees are welcome to turn off their cameras and have their own brief comfort breaks (for drinks, standing and stretching etc.) as and when needed. Breaks will be a minimum of 10 minutes long during sessions, and there will be a one-hour lunch break in the middle of each teaching day.



- Where possible, sessions will be recorded to help attendees 'catch up' on any content they miss or don't fully grasp at the time. Presentations and resources shared in sessions will be made available afterwards, along with these recordings, on the VLE.



- Where possible attendees are encouraged to share their pronouns (in the form Name (they/them)) in their Zoom profile names.



- Everyone communicates differently, and so attendees are encouraged to either raise an emoji hand, a physical hand, write in the chat, and/or speak up when they wish to say something.



- Breakout groups, of varying sizes, will give students a chance to reflect and discuss in smaller groups. Facilitators will give timings for activities before breakout rooms are opening, including suggestion discussion and reflection time.



- The co-created set of course values and commitments are shared with all attendees and speakers, and have been put in place to help ensure as positive and productive learning environment as possible.

